

SEVENOAKS DISTRICT KENT LOCALITY BOARD  
11 September 2013 at 7.00 pm

At the above stated meeting the attached documents were tabled for the following items:

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| 4.  | Draft paper on the Sevenoaks District Strategic Board | (Pages 1 - 2) |
| 5.  | Education   | (Pages 3 - 4) |
| 10. | Libraries   | (Pages 5 - 6) |

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**AMENDMENT TO BE TABLED AT SEVENOAKS DISTRICT KENT LOCALITY BOARD, 11<sup>TH</sup> SEPTEMBER 2013**

Members are asked to approve the following amendment to the terms of reference (Appendix 1):

- Amending number 1 of Appendix 1 to remove the word "Cabinet" to read "...and 7 Sevenoaks District Council Members."
- Adding below number 1, number 2 "The Leader of Sevenoaks District Council will have the power to rotate/amend the District Council membership as appropriate".

An amended Appendix 1 (Draft Terms of Reference) has been prepared and has been circulated for Members' attention.

**Sevenoaks District Strategic Board**

Draft Terms of Reference

1. The Board will consist of 7 KCC Members and 7 Sevenoaks District Council Members.
2. The Leader of Sevenoaks District Council will have the power to rotate/amend the District Council Membership as appropriate.
3. The Board will be chaired by the Leader of Sevenoaks District Council.
4. The Vice Chair will be nominated by Kent County Council.
5. The Board will meet four times per year in public.
6. A quorum shall be five members.
7. Each Member will have one vote but wherever possible, decisions will be made by consensus.
8. The minutes of Board meetings shall be published on the Sevenoaks District Council website within 14 days of the meeting.
9. The Board will produce an annual report.
10. The Board will be an advisory board. Members will be responsible to their own organisation for their contribution to the Board. No decision of the Board can override the decisions of either Council.
11. The Board will steer and facilitate the local delivery of the three ambitions outlined in the Vision for Kent through the delivery of priorities set out in the Sevenoaks District Community Plan. It will identify and promote its own priorities for action.
12. A multi-agency delivery group, based on the existing Local Strategic Partnership will be responsible for the delivery of the Board's priorities and will report to the Board regarding the delivery of the ambitions through the Community Plan and other priorities.
13. The Board will support, steer and scrutinise the work of multi-agency partnerships serving the District.
14. The Board will oversee the Community Plan priorities for the next three years (2013-2016) and the Community Plan vision for the next 15 years (2013-2028)
15. The Board will ensure that its priorities are informed by regular community consultation and up-to-date data.

### SEVENOAKS

#### Primary

The 2012 Kent Commissioning Plan identified the need for up to 85 additional places in Year R for September 2013. This objective has been achieved for September 2013, with four schools permanently expanding. The schools are Lady Boswell's Church of England Primary School, St John's Church of England Primary School, Otford Primary School and Sevenoaks Primary School.

The additional places commissioned for September 2013 have accommodated much of the demand in the Sevenoaks planning area, but forecasts indicate that demand will continue to increase, resulting in there being no surplus capacity across the planning area for September 2015. It is expected an additional 15-30 places will need to be commissioned for September 2015.

#### Ryewood Development

The Ryewood development in Dunton Green is currently underway and will create a demand in the Dunton Green/Riverhead area in addition to the forecasted numbers. The local authority will approach the relevant schools to see who could accommodate the increase in demand.

#### Edenbridge

There are several small housing developments, particularly in the Edenbridge area which may require the local authority to increase capacity by between 0.5 – 1FE as necessary to meet the demand.

#### Fort Halstead

The Fort Halstead site has been the subject of applications for housing development. The number of dwellings has not been decided yet, but is understood to be in excess of 600. Once planning permission has been decided the local authority will consider options.

#### Secondary

The number of Year 7 places on offer in Sevenoaks is 510. Forecasts indicate an increase in Year 7 intakes for the next seven years. The increase is exacerbated by two factors. Firstly, increases in the forecasts for Year 7 students in Tunbridge Wells and Tonbridge, where 1150 of Sevenoaks children travel to receive their education. Secondly, there is negligible numbers of students who travel from the north part of the district to the south and vice versa. As demand increases in these areas, the local authority will need to increase the provision.

#### Sevenoaks Grammar School Annexe

In response to local demand, Kent County Council has been pursuing proposals to provide a grammar school for boys and girls in the Sevenoaks area. A number of options are being considered. The most popular is for an existing grammar school to expand and manage a satellite co-educational provision. The Secretary of State is currently considering expansion applications but if this proposal is approved it will help to solve the capacity issues in Tonbridge and Tunbridge Wells.

#### Sevenoaks Trinity Free School

This is a co-educational secondary school which opened on Wednesday 4 September to provide 120 non-selective secondary places with a total capacity of 600. The school is temporarily sited at Ryedale Court, London Road, Sevenoaks but longer term the school will relocate onto a more suitable site.

#### Sixth Form

Almost 1,000 sixth formers travel out of the district to learn. The Post-16 population is forecast to remain consistent with minor fluctuations throughout the short, medium and long-term. However, these figures do not take into account the effect of Raising the Participation Age (RPA) which may increase numbers in sixth forms.

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**An Update on the progress of the Future Library Services Programme****Current Position****Edenbridge**

- Eden Centre opened to customers on 2 January 2013
- Issues for January to March 2013 are showing a 52% increase on previous year in the old site.

**Hartley**

- Parish Council considering the option of being commissioned to deliver the library service

**Kemsing**

- Discussions have taken place with the Parish Council and the local community but no opportunities currently identified.

**New Ash Green**

- Discussions underway with Parish Council the Village Association but no opportunities currently identified.

**Otford**

- Groups are making use of the library out of hours such as the local choir and dementia group but despite discussions with the Parish Council and the local community no other opportunities identified.

**Riverhead**

- Discussions have started with both Riverhead and Dunton Green Parish Councils and local members to explore opportunities. Dunton Green Parish Council doesn't think there is sufficient space in their new building to accommodate a library. Other ideas being explored include a café in the library space.

**Seal**

- Discussions underway with Parish Council.

**Sevenoaks**

- Sevenoaks already has a number of partners sharing the site including CAB, museum and gallery. Potential for other asset collaboration opportunities being explored with Town Council and other KCC services.

**Swanley**

- Plans for Swanley Gateway are progressing. Key to our business case for this site will be reduced operating costs and a better internal layout.

**West Kingsdown**

- Public meeting on the 2<sup>nd</sup> July 2013. The parish council will now consider the feedback and the option to be commissioned to run the library service on a day to day basis. Follow up meeting with KCC officers and the Parish Council to be organised for early August.

**Westerham**

- Discussions underway with Town Council and other local groups. Ideas about potential Heritage and Tourism opportunity being explored.

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